



**Board of Directors  
(2011-2012)**

Arun Roy  
Chairperson  
(713) 816-3618  
Shah Haleem  
Vice Chairperson  
(281)-748-9880

Shapnik Khan  
Secretary General  
(713) 449-9532

Syed Monowar (Reshad)  
Joint Secretary General  
(408) 306-1480

S.M. Azad  
Director of  
Finance and Budget  
(832) 692-1234

Shah Haleem Mitu  
Director of  
Organizational Affairs  
(832) 866-6949

Nahida Naser(Yasmin)  
Director of  
Cultural Affairs  
(281) 467-8777

Maleque Choudhury  
Director of  
Sports & Games  
(832) 878-6877

*Meeting minutes*

*Bangladesh Association, Houston  
January 16<sup>th</sup>, 2011*

*Bangladesh-American center  
Start: 2:15pm*

*Board members present: Arun Roy, Shah Haleem, Shapnik Khan, S.M Azad, S.M Haleem Mitu, Nahida Naser Yasmin.*

*Arun Roy opened the meeting by welcoming everyone. He distributed the certified copy of the Election result to Shah Haleem Mithu, Shapnik Khan, S.M Azad, S.M Haleem Mitu, Nahida Naser Yasmin.*

1. The Transfer of ALL BAH official documents and related materials to the appropriate board of directors by Arun Roy:

a). *The transfer of BAH check books and postage stamps were handed over to S.M. Azad*

b). *The transfer of ALL BAH official documents to Shapnik Khan as a custodian of BAH.*

c). *Returned mail and related membership information were handed over to S. M. Haleem Mitu*

d). *Added Shapnik Khan to bank account as signature authority. Arun Roy requested both S.M Azad and Shapnik Khan to take care of the matter by the week of 2/17/2011*

*Arun Roy will request the previous Chairperson for the Last year membership hard copy which was missing on the official documents.*

*Previous meeting minutes was passed with few corrections by all the BoD Members presents.*

*Membership welcome package will have a membership card printed on top of the form.*

*Arun Roy suggested, everyone should be on time, do not interrupt when someone have the floor. Follow the agenda, disagreements is ok but respect each other's opinion and he wanted to get the update from each BoD every meeting. Shah Haleem was given charge of the Inauguration. He proposed Feb 5th or 6<sup>th</sup> depend on the availability of the venue. BAH will provide \$1000 and rest will be raised by him.*

*Arun Roy will send a request letter to all the 2009-10 Advisory Board to stay in their position. He wanted to add few more persons who have the background as an Attorney, Doctors or successful business person.*

*Nahida Naser wanted to include general members to the Advisory board. Shapnik Khan suggested not including anyone who is currently serving BAC position. Also discussed about the Advisory board members term limit. Arun Roy will follow up the agenda very soon.*

*Board decided Naz Husain will be requested officially to continue his webmaster role for the BAH.*

*Shapnik Khan asked Arun Roy for the official access to the BAH email list and the Web. Arun Roy wanted few more days to get back with Shapnik Khan.*

*Nahida Naser will make a courtesy call to few individuals to reopen the Bangla Pathsala. Expected date to announce the school opening day will the IMLD day.*

*The board decided on a resolution to wave the late charge of \$ 2 from delinquent members.*

*The Board suggested having the Joint position filled ASAP. Board will discuss this matter more in next meeting.*

*Nahida Naser will be the official coordinator for this year "IMLD" event.*

*BoD decided to do this year's IMLD event jointly by BASGH and BAH and BoD decided to invite the BASGH to co-hosts the event this year.*

*The Membership Committee is to be formed by SM Haleem Mitu.*



বাংলাদেশ এসোসিয়েশন, হিউস্টন  
Bangladesh Association, Houston

A Nonprofit Organization, Established in 1978, Charter #3-00084-4754-9  
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Visit our Web Site at <http://www.bangladesh-association.com>

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*Nahida Naser as 2011-IMLD coordinator- She is responsible for presenting an event coordination plan to the BoD and is to seek approval for it by Tuesday, 1/18/2011.*

*Phone tree test message was activated on 2/23/20119 by SM Haleem*

*Maleque Choudhury was absent due to a family emergency - Shapnik Khan was contacted beforehand.*

*S.M Haleem Mitu proposed BAH website should be updated with member's name and city information. Arun Roy seconded the motion. Motion was passed by the BOD. BOD members suggested updating information to the members every month, unpaid bill of previous year, healthcare clinic, and formation of the subcommittee.*

*Arun Roy thanked everyone and adjourned the meeting.*